

November 16, 2005

MEMORANDUM

TO: Chapter Presidents

RE: Opt-out List for NTEU-Sponsored Vendor Mailings

SUMMARY: NTEU maintains a list of those members who would prefer not to receive mailings directly from benefit providers with whom NTEU does business.

By contract, NTEU-sponsored benefit providers receive members' names and home addresses but are prohibited from disclosing such information to outside parties or using it in any manner not expressly approved by NTEU. Moreover, our benefit providers are contractually barred from sending mailings to members without specific prior approval from the NTEU National Office. We impose these conditions on our benefit providers to protect your privacy, and we never sell NTEU's membership list to outside parties.

By allowing a vendor who provides NTEU member-only benefits to directly contact the member, it reduces the costs that NTEU incurs to advertise our benefit offerings and allows more members to become aware of NTEU benefits.

Although the names and home addresses of our members cannot be used for any other purpose than is agreed upon between an NTEU-sponsored benefit provider and NTEU, I realize that some members would prefer to not receive any mailings from any outside benefit provider. An "Opt-Out List" has been created for those members.

Members who want to be added to the "Opt-Out List" should go to the NTEU website at www.nteu.org and log on with their username and password. After logging on, members should visit the Members Only page for information on how to send in their name for the Opt-Out List. Members who sign up for the "Opt-Out List" will not receive any mailings from providers of NTEU member benefit programs.

If you have any questions, please contact me Tamara Schultz, NTEU's Benefits Coordinator, at 202-572-5500, ext 7047, or via e-mail at Tamara.Schultz@nteu.org.

Colleen M. Kelley
National President